

Employment Onboarding Form*For internal use only: To be filled by TAMS HR*

Employee ID Number: TA0855
 Date of Joining : 4th May 2019
 Designation : HR Executive

Please attach recent
 passport size
 photograph

- Please provide complete and correct information.
- All fields are mandatory.
- Please do not use short forms / abbreviations.
- Hardcopy of this form along with supporting documents has to be submitted (duly signed & with a recent colour photograph) to your location contact point.

Personal Details

Please expand initials in your name -- As the same would be used in our Employment records

Title (Mr./Ms.)	First Name	Middle Name	Last Name
Mrs.	MOUSUMI		DEY
Primary Skill / Competency			

Gender: ☐ Male ☒ Female Nationality: Indian Citizenship: Indian

Date of Birth : 19.07.1989 Place of Birth: Howrah

Maiden Name: (applicable for married females): Dey

Father's Name: Subhas Kumar Dey

Mother's Name: Sumita Dey

Mother's Maiden Name: Basu

Contact Number/s: 8197249084 Land Line No. :

Personal Email ID: mousumi.dey2007@gmail.com

Alternate Email ID: mousumi.d18@sibm.edu.in

Current Address :

K.L residency #4, T2, 2nd main 2nd
 cross, Sarvabhoumanagar, Bilekahalli,
 Bannerghatta main road. Bangalore
 500076.

Phone Number :

8197249084

Permanent Address :

80/3 Swami Vivekananda Road
 (Kasundia road) Howrah
 711101 West Bengal

Phone Number :

2642-0835

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Period Of Stay	Current Address		Permanent Address	
	From (month/year)	To (month/year)	From (month/year)	To (month/year)
	Nov. 2014	till date	Since birth	2014

If you do not have a Passport, it is recommended that you apply for the same before joining.

Passport Number : 68057101

Passport Expiry Date : 14.05.2018

Place of Issue : Kolkata

Has your visa ever been rejected?: NO

(If yes, please provide the following details)

Date of rejection :

For which country :

Reason :

Permanent Account Number (PAN) : ANGP D7224F
(If applied, please present copy of acknowledgement receipt)

NASSCOM – NSR (National Skills Registry) – IT PIN Number :

Driving License Number :

Driving License valid up to (mm/dd/yyyy) :

Reference (From your current employer only)

Name and Designation : Usha. H - Manager Business support-

Organization : Inkno Tech Pvt Ltd.

Relationship : Reporting Manager

Address : A 306, Block III KSSIDE complex Electronic city
Hosur road.

Telephone and Email ID : 9632289444 usha.hammayya@inknowtech.com

Education Details						
Qualification with Specialization (Starting from most recent)	Institution Name & City (School/College)	University Name & City / Board Affiliated To	Period (From - To) (dd/mm/yyyy)	Student ID / Reg No.	Program (Part Time / Full Time)	% age marks
PGD HRM	Symbiosis Institute of Business Mgmt Bangalore	Symbiosis International University	May 2017 to May 2018	17020 865008	Part time	7.2 1st sem
BBA (H) HR	Techno India Kolkata	NBUT	Aug 2007 to June 2010	0713020 50102064	Full time	8.22 (avg of 3 years)
HSC/ 12th	St. Thomas High School Dassarogor Howrah	ISC Delhi University	2005 to 2007	13/8201/ 203	Full time	76%
SSC/ 10th	St. Thomas High School Dassarogor Howrah	ICSE Delhi University		7/5460/ 144	Full time	69%
Others MHA	PGIHA, Peerless group Institute Kolkata	NBUT	2010 to 2012	102011261 0010	Full time	8.42 (avg of 2 years)
State reasons for gap in education (if any) :						

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Employment Details (Please mention all the employments starting from the latest employment)
Note: Verification of your current employment would be obtained on or after joining TAMS.

Sl No	Company Name	Address (Main office & branch where worked) with Company Telephone - Board Line	Employment Type & Designation/ Position held	Reported to (Name & Position & direct contact number)	Employment Period From - To (dd/mm/yyyy)	Emp Code / Personnel No. / Social Security No. (Mandatory if worked in USA)	Last drawn monthly gross salary (INR)	Reasons for leaving	Mode of separation from the organization (Pls select the below option)
Employer 1	Innovatech Pvt. Ltd.	A 306, Block 3 KSSIDC complex electronic city near road.	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Contract Designation: Executive-BS	Head of Business Support- USKA . H	Jan 2016 Dec 2017		16050 pm takehome	Change in specialization	<input checked="" type="checkbox"/> Resignation <input type="checkbox"/> Termination <input type="checkbox"/> Absconded <input type="checkbox"/> Closed the operations <input type="checkbox"/> Others (Pls specify)
Employer 2	Infosys BPO	Electronic city near road.	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Contract Designation: Process Executive	BT Process Team Lead			13,200 pm takehome	Better opportunity	<input checked="" type="checkbox"/> Resignation <input type="checkbox"/> Termination <input type="checkbox"/> Absconded <input type="checkbox"/> Closed the operations <input type="checkbox"/> Others (Pls specify)
Employer 3	Columbia Asia hospital	1B 193 Sector 3 Salt Lake	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Contract Designation: Coordinator	Operations Head Nilanjana Mukherjee	July 2012 Jan 2014		8000 pm takehome	Marriage	<input checked="" type="checkbox"/> Resignation <input type="checkbox"/> Termination <input type="checkbox"/> Absconded <input type="checkbox"/> Closed the operations <input type="checkbox"/> Others (Pls specify)
Employer 4	Fertis hospital		<input type="checkbox"/> Permanent <input checked="" type="checkbox"/> Contract Designation: Coordinator				12000 pm takehome	Husband's transfer	<input type="checkbox"/> Resignation <input type="checkbox"/> Termination <input type="checkbox"/> Absconded <input type="checkbox"/> Closed the operations <input type="checkbox"/> Others (Pls specify)
Employer 5			<input type="checkbox"/> Permanent <input type="checkbox"/> Contract Designation:						<input type="checkbox"/> Resignation <input type="checkbox"/> Termination <input type="checkbox"/> Absconded <input type="checkbox"/> Closed the operations <input type="checkbox"/> Others (Pls specify)

- Ensure that you are descriptive wherever necessary – e.g. If your previous company is closed down, please do mention it. Telephone Number with specific location code, Employee Code/ ID/ Number is mandatory. If your previous employer did not provide the Employee ID, please mention and state reasons for the same
- Employment details should be of the company you are on payrolls of, not of a company you are deputed to on an assignment with. In case you are showing employments experience in a skill enabling or professional Training institute the same should only be shown if you were on the payrolls of such an institute.

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Health History

Blood Group: B +

Do you wear Spectacles : ☒ Yes ☐ No

If yes, specify the power - Right Eye (-) 4.5 Left Eye (-) 4.25

Do you suffer from any of below mentioned diseases

- ☐ Respiratory Disorder ☐ Heart Disease ☐ Tuberculosis
☐ Blood Pressure ☐ Diabetes ☐ Asthma

Others - Specify: N.A.

Have you suffered from any ailments? If yes, specify.

- ☐ Malaria ☐ Jaundice ☐ Hernia ☐ Piles
☐ Liver ailments ☐ Back Pain ☐ Others: No

Have you had any accident in the past? If yes, provide details

NO

Have you undergone any surgery earlier? If yes, provide details

Yes - Cyst

Family History

Please attach age proof for each family member

MEMBERS	NAME	DATE OF BIRTH	QUALIFICATION	OCCUPATION	DEPENDENT (Y/N)
Self	<u>Sujay Kn Dey</u>	<u>11.11.1982</u>	<u>MBA</u>	<u>Service</u>	<u>Parents</u>
Spouse	<u>Mousumi Dey</u>	<u>19.07.89</u>	<u>MHA, PGHR</u>	<u>Service</u>	<u>-</u>
Child 1	<u>-</u>	<u>-</u>			
Child 2	<u>-</u>				
Mother	<u>Sumita Dey</u>	<u>10.12.59</u>	<u>B.Sc.</u>	<u>Housewife</u>	
Father	<u>Subhas Kr Dey</u>	<u>29.10.45</u>	<u>M.Sc</u>	<u>Retired</u>	

Letter of Authorization

To whom it may concern

If employed by TAMS Infotech Pvt. Ltd., I agree to provide copies of mark sheets and relevant certificates. I understand that employment with TAMS Infotech Pvt. Ltd. is governed by TAMS Infotech Pvt. Ltd. Employment Policies as applicable, including satisfactory information from a background verification check.

I hereby certify all of the statements made on the TAMS Infotech Private Ltd Employee Application Form are true and complete and I understand that omission or misrepresentation of any fact may result in refusal of employment or immediate termination/dismissal.

I hereby authorize TAMS Infotech Private Ltd and its representative to verify information provided in my resume and application of employment, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to TAMS Infotech Private Ltd. or its representative. I release all persons from liability on account of such disclosure.

Signature : Mousumi Dey
Name in Capitals : MOUSUMI DEY
Date : 03.05.2018

For internal use only: To be filled by TAMS Infotech

*Signature of the Recruiter : _____
Name of the Recruiter : _____
Date : _____

* The Signature of the recruiter needs to be present in case the application is sent as soft copy and does not have the signature of the candidate.

The hardcopy of the email received also needs to be submitted along with this form as an audit trail.